

Client Safety Protocol for In-Person (Face-to-Face) Sessions during the COVID Pandemic

Your signature below confirms that you have read this document carefully and agree to comply with the following safety protocol until further notice:

- Arrive no more than 5 minutes before session, wearing a face mask that covers both your nose and mouth.
- Sanitize or thoroughly wash your hands upon entering the building.
- Please be advised, the waiting room will be closed.
- When I come out to escort clients into the office, I will open doors so clients do not touch the door handles.
- I will sanitize the door handles, the side table and the water station between each client session, however I cannot guarantee that the bathrooms are sanitized between each client due to the size of the shared office building.
- I will open a window to increase ventilation and my chair will be at least six feet from the clients' seats.
- Clients may remove their face mask once we are both seated, but must put them back on before they leave the room at the end of session.
- If needed, I will offer tissues to clients during the session so that clients do not handle the box to reduce the number of shared surfaces in the room.
- If you or anyone in your family or extended "quarantine family" (people you have regular contact with during COVID) is experiencing flu-like symptoms, you must notify me in advance so we can arrange a remote (virtual) session in lieu of a face-to-face session.
- By signing this form, you acknowledge that I cannot fully guarantee that you will not contract the COVID-19 virus at my office. By choosing to participate in in-person sessions, you are accepting this risk with full knowledge of the limitations of my ability to fully sanitize the office, the bathrooms, and the outer door of the building. Although air ventilation and regular sanitation of shared surfaces has been shown to greatly reduce the risk of spreading the virus, it is know that some people who carry the virus are completely asymptomatic, and it is possible that you may encounter such a person at the office or in the building. If any of these risk factors concerns you, you have the option to resume remote sessions at any time.

Signature

Date